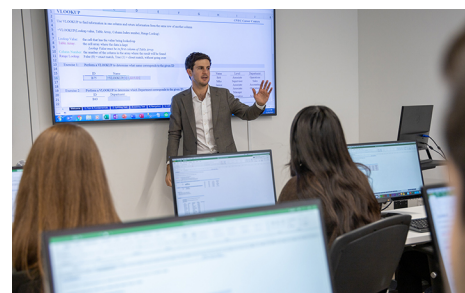


# Project Management Bootcamp

This two-day bootcamp will cover an overview of project management theories and students will dig deeper into project management concepts. Package includes our beginner and advanced Project Management classes at a 15% discount.

**Group classes in NYC and onsite training is available for this course.**

For more information, email [contact@nyimtraining.com](mailto:contact@nyimtraining.com) or visit: [training-nyc.com/courses/project-management-bootcamp](https://training-nyc.com/courses/project-management-bootcamp)



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## Course Outline

This package includes these courses

- Project Management Level I: Initiation & Planning
- Project Management Level II: Execution, Controlling, & Closing

### Day 1

#### Introduction

- What is a Project?
- Characteristics of Projects
- The Project Triangle
- The Project Lifecycle

#### The Initiating phase

- Project Identification
- Project Selection
- Project Charter
- Project Scope

#### The Planning Phase I

- Work Breakdown Structure
- Task Responsibility
- Defining Activities
- Sequencing Activities
- Network Diagram
- Estimating Activity Resources

#### The Planning Phase II

- Establishing Project Start and Completion Times
- Critical Path
- Total Slack
- Free Slack
- Resource Management

### **The Project Manager**

- Project Managers
- Project Managers Skills
- Delegation
- Managing Change

## **Day 2**

### **Project Team**

- Assembling a Team
- Project Team Development
- Project Team Kickoff
- Characteristics of Effective Teams

### **Project Budget and Activity Costs**

- Estimate Activity Costs
- Determine project budget

### **Execution Phase**

- Determine Actual Cost
- Determine Value of Work Performed
- Analyze Cost Performance
- Estimate Costs at Completion
- Control Costs

### **Resources**

- Managing Resources
- Resource Leveling
- Resource Limited scheduling

### **Managing Risk**

- Identify, Assess, and Plan for Risks
- Monitor Risks

### **Communication & Documentation**

- Project Meetings
- Project Reports
- Project Plans

### **Project Closing Phase**

- Final Payments
- Project Evaluation
- Archiving Documents

- Early Termination